

# **NOTICE OF MEETING OF THE ECTOR COUNTY COMMISSIONERS COURT**

**THERE WILL BE A MEETING OF THE ECTOR COUNTY COMMISSIONERS COURT ON THURSDAY, DECEMBER 19, 2019 AT 10:00 A.M., IN THE COMMISSIONERS COURTROOM, ECTOR COUNTY ADMINISTRATION BUILDING ANNEX, ROOM 120, 1010 EAST 8TH STREET, ODESSA, TEXAS TO CONSIDER AND TAKE ACTION ON THE FOLLOWING AGENDA:**

## **SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. To consider, discuss, and take any necessary action regarding the Commissioners' Court giving the authority to the Purchasing Agent for the purchase of the Information Technology Equipment in the Approved 2019-2020 budget.  
Kenneth Lind – Purchasing
2. To consider, discuss, and take any necessary action regarding the upgrade of the Commissioners Court Video Recording System, and to provide training to the Commissioners Court staff and authorize the County Judge to sign.  
Mario Ornelas – Information Technology
3. To consider, discuss, and take any necessary action regarding Transfer of Title – Unit #1079 Sheriff's Office Vehicle – 2017 Chevrolet Tahoe 4X2 Police – VIN #1GNLCDECXHR203085 – settlement of auto claim – Travelers Insurance and authorize the County Judge to sign.  
Sam Brijalba – Human Resources

## **CONTRACTS/AGREEMENTS/GRANTS**

4. To consider, discuss, and take any necessary action on a Ground Lease Agreement with Texas Aero II, LTD. and Odessa Schlemeyer Airport, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
5. To consider, discuss, and take any necessary action to approve a Master Agency Agreement between Alcohol Monitoring Systems, Inc. (“AMS”) and Ector County for monitoring services and authorize the County Judge to sign.  
Jimmy Ruiz – Post Sentence Monitoring

## **PERSONNEL REQUESTS**

6. To consider, discuss, and take any necessary action regarding the pay of the TVFC/Imm Trac Program Specialist & Outreach Coordinator from a Step 1 to a Step 3 due to experience.  
Brandy Garcia – Health Department
7. To consider, discuss, and take any necessary action approving to rename the Immunization Grant Program Manager to Immunization Grant Public Health Nurse/LVN on Grade 525 of the Salary Schedule.  
Brandy Garcia – Health Department

## **POLICIES/PROCEDURES**

8. To consider, discuss, and take any necessary action to revise Employee Handbook Section 3.03 Holidays and Section 3.04 Use of Personal Leave, so employees who work the Holiday will be paid for the day worked in the corresponding pay period instead of accruing the Holiday or being paid in the next pay period.  
Pat Patton – Human Resources

## **PUBLIC WORKS**

9. To consider, discuss, and take any necessary action on a proposed Ector County MHRC for 2W RV Park 13045 N. Midway, Odessa, Texas 79766, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
10. To consider, discuss, and take any necessary action on a proposed Ector County MHRC A Beautiful Sunset RV Park LLC, 14962 W. Chauvin Drive, Odessa, Texas 79763, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
11. To consider, discuss, and take any necessary action on a proposed Ector County MHRC Development to Serve 10196 W. Riggs Drive 2.0200 Acre Tract Land located in Westridge Subdivision, Block 4, East 2.02 Acres of West 4.02 Acres of Lot 9, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
12. To consider, discuss, and take any necessary action on Ramon Ranch a Subdivision of 15.67 Acres in Section 25, Block 44 T-2-S, T&P RY. Co. Survey Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
13. To consider, discuss, and take any necessary action on a Replat of Lot 4, Block 13, Volume 1719, Page 897, O.R.E.C Pleasant Farms Subdivision, Section 48, Block 43, T-3-S, T&P RR. Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
14. To consider, discuss, and take any necessary action on a Replat of Lot 7, Block 37, Pleasant Farms Fourth Filing, a Subdivision of 9.23 Acres in Section 34, Block 43, T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
15. To consider, discuss, and take any necessary action on a Replat of Lot 5 Less the East 142.07 Feet, Block 25, Pleasant Farms, 3<sup>rd</sup> Filing a Subdivision of 7.0 acres in Section 47, Block 43, T-3-S T&P RY. Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
16. To consider, discuss, and take any necessary action on a Replat of Lot 8, Block 38, Pleasant Farms Addition, Subdivision Fourth Filing, a Subdivision of Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager

## CONSENT AGENDA

17. To review, consider, discuss, approve, and take any necessary action regarding the following proposed Consent Agenda:
  - a. To consider, discuss, and approve a line item transfer to General Fund, IT, DP Hardware Maintenance, 001-310-5261 from IT, Contract Services, 001-310-5309-for \$6,000.  
Randy Donner – County Auditor

## BUDGET/FINANCIAL

18. To consider, discuss, and approve a budget amendment to General Fund, Jail Medical, Contract Services, 001-421-5309 and to Inmate Medical Fees, 001-4165 for \$150,000.  
Randy Donner – County Auditor
19. To consider and approve the Accounts Payable Fund Requirements Report for December 19, 2019 to review County financial statements and reports.  
Randy Donner – County Auditor

## EXECUTIVE SESSION

20. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.  
Debi Hays – County Judge
21. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.  
Debi Hays – County Judge
22. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.  
Debi Hays – County Judge

**If necessary following any closed or executive meeting, the Commissioners Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

**If, during the course of the meeting covered by this notice, the Commissioners Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.**

  
DEBI HAYS, TARRANT COUNTY JUDGE

POSTED: 3:11 A.M. P.M.

DECEMBER 16, 2019

ATTEST:

  
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JENNIFER MARTIN, COUNTY CLERK

*The Ector County Commissioners Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners Assistant at 432-498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.*